

Explanation of variances – pro forma

Name of smaller authority:

Ashampstead Parish Council

County area (local councils and

West Berkshire

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	18,318	4,059				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7,048	9,000	1,952	27.70%	YES		Insufficient 23/24 funds c/f to support 24/25 budget and general reserves.
3 Total Other Receipts	963	7,497	6,534	678.50%	YES		See separate Receipts sheet
4 Staff Costs	1,806	2,842	1,036	57.36%	YES		New Clerk in 24/25 appointed at higher hourly rate according to LGA pay scales
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	20,464	8,341	-12,123	59.24%	YES		See separate Payments sheet
7 Balances Carried Forward	4,059	9,373				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,059	9,373				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	42,401	42,499	98	0.23%	NO		
10 Total Borrowings			0	0.00%	NO		

3 - Total Other Receipts

	23/24	24/25	Variance	Explanation
VAT Reclaim 22-23	963		-963	Previous year 22/23 VAT reclaim received 23/24
Members Bid - Playground Equipment		3246	3246	No Members Bid receipts 23/24
VAT Reclaim 01/04/23 to 31/03/24		3104	3104	VAT reclaim 23/24 received 24/25
Refund - Waste Collection Q2 2023		103	103	No Waste Collection Refunds 23/24
Lloyds Bank Compensation		50	50	No Lloyds Bank receipts 23/24
VAT Reclaim 01/04/24 to 31/12/24		994	994	VAT reclaim 24/25 (9mths) received 24/25
Totals	963	7497	6534	

6 - All Other Payments

	23/24	24/25	Variance	Explanation
Other Maintenance	5	127	122	Minimal costs in 2023/24. Additional grass cut required 24/25
Waste Collection	498	660	162	Increase in annual contract costs 24/25
Website	366	378	12	Increase in hosting fee 24/25 (£30) Additional domain registration invoice 23/24 (£17.27)
Clerk Expenses	172	490	318	Increase due to new clerk receiving home working allowance & additonal mileage
Laptop & Software	379	0	-379	New laptop purchased 23/24
Insurance	216	269	53	Increase in annual premium 24/25
Subscriptions and Training	205	204	-1	Rounding of figures due to 0.50p difference in HALC invoices (23/24 £88.83) (24/25 £88.33)
S137 Grants	985	905	-80	Decrease in S137 Grants budget allocation 24/25
Bank Charges		9	9	No bank charges in 23/24
Earmarked Reserves	5336	1975	-3361	New play equipment purchased & election expenses recharge 23/24
CIL	6925	0	-6925	New play equipment & dog bin purchased 23/24.
Input VAT	3104	1051	-2053	Increase in VAT paid due to cost of new play equipment 23/24
Totals	18191	6068	-12123	