ASHAMPSTEAD PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in The Jubilee Hall on Monday 5th July 2021 at 7.00pm

Present: Councillors R Fisken (Chairman), A Dick, C Butler, A Keeley, R Butler and G Light

In attendance: P Thompson (Clerk)

1. **Apologies**: None

2. **Declaration of Interests**: There were none.

3. **Minutes:**
The Minutes of the Annual Meeting and the last Ordinary Meeting were approved and signed by the Chairman.

4. **Matters Arising Not Covered in the Agenda:** There were none.

5. **Minutes of an Extraordinary Meeting:**
The minutes of an Extraordinary Meeting held on 11th June 2021 were approved and signed by the Chairman.

6. **District Councillor's Report:**
No report was received. The Clerk was asked to write to the District Councillor and request brief written reports.

7. **Police Matters:**
Councillor Alex Dick was pleased to advise that he had nothing to report.

8. **Footpaths and Byways:**
Footpath 13: The Clerk was asked to follow up his request for WBC to cut steps into the embankment. The Estate had advised that they could not provide a permitted path to extend footpath 13 to meet Hartridge Lane. The Clerk was asked to raise the matter again.
Maintenance review: Councillor Colin Butler confirmed that there were no issues.

9. **Roads:**
Lay-by at The Green: The Clerk was asked to contact the Estate for a delivery date for the scalpings. This was needed so that a work party could be organised to spread the same. The Clerk was also asked to arrange the removal of the logs.
Litter pick: The Chairman advised that the litter pick was successfully carried out. There was less litter than in previous years but this may be due to uncut verges hiding items.
Maintenance review: The Clerk was asked to raise the poor surface and potholes on Palmers Hill and Holly Lane with our District Councillor. There is a safety issue as drivers try to avoid the potholes in this long narrow lane.

10. Planning;

Applications **-**

21/01363 - Walnut Tree Cottage, Burnt Hill: Application for a lawful certificate for an existing use including those in breach of a planning condition. 'The site is used for the storage of a personal collection of vehicles'. The Clerk was asked to advise WBC that the Council had no knowledge as to how the building in question was used.

21/01366/LBC2 - Slade Gate Cottage, Buckhold (Bradfield Parish): Convert one of the five bedrooms into an en-suite for one of the bedrooms. No comment raised on this application.

It was agreed at this point that an extraordinary meeting would be held on 26th July 2021 to discuss any applications received on or before 21st July 2021, including one at Redwood, Burnt Hill.

Updates **-**

21/00967/LBC2 - Noakes Hill Cottage, Noakes Hill. Replacement of 24 windows with timber double glazed windows. Approved by WBC.

21/00985 - Linden House, Burnt Hill: Single storey side extension to create a granny annex. Approved by WBC.

21/01014 - Gate Cottage, Haw Farm, Hampstead Norreys (as adjacent parish): Two storey and single storey rear extension and other alterations. Awaiting decision from WBC

21/01174 - The Old Bakery, Aldworth Road: Three bay garage with first floor room above for home office and storage area. Awaiting decision from WBC.

11. Open Spaces Review:

Access at The Green: The Clerk advised that under the terms of the lease the public are to have access on foot only and the Council are to ensure that no encroachment occurs in the form of paths or other easements. It had been noted that a path had been cut across the green although seemingly not used. It was agreed that the Chairman and Clerk should try to ascertain why the path was cut and notify the landlord in accordance with the lease.

Playground: Councillor Graham Light advised that Sovereign Housing had offered a contribution to improve the playground. Graham was pleased to report that the new table tennis table was being used.

Trees on Flowers Piece: Graham advised that a small rowan had been taken down but there were no other problems.

12. Community Infrastructure Levy Utilisation:

The Clerk confirmed there was a total of £3,622.37 to spend on qualifying expenditure by 2024. Councillor Graham Light advised that ART were planning a community orchard and flower meadow on the recreation ground between the lime tress and the chalk path to be met from this fund.

13. Finance:

The Clerk presented his financial report for the year to date which showed that income and expenditure would be broadly in line with the revised budget. The only variance to date was a saving of £13 on insurance.

Payments were authorised as follows:

P Thompson	£228.80 Clerk's net salary for June and July
P Thompson	£ 35.85 Clerk's expenses
Scofell Landscapes Ltd	£607.46 Grass cutting for May and June

HM Revenue & Customs £ 85.80 PAYE on Clerk's salary, April to June

It was agreed that donations under Section 137 should also be made of £50 to Thames Valley Air Ambulance, £25 to Macmillan Cancer Support and £25 to Marie Curie South Region.

Annual Return: The Clerk confirmed that the auditors had acknowledged receipt of the Certificate of Exemption from audit for the year ended 31st March 2021. He also confirmed that all relevant documents had been posted onto the village website (www.ashampstead.net). The notice of public rights had been placed on both the website and the main notice board. No requests for information had been received to date.

14. Any Other Business:
The Chairman completed the WBC survey regarding Engagement with Local Town and Parish Councils following a discussion.

15. Date of Next Ordinary Meeting:
The next Ordinary Meeting will convene at 7.00pm on Monday 6th September 2021.

16. There being no further business the meeting closed at 8.10pm

17. Parishioners' Questions: There were none